



# INFORMANT ON OBTAINING BUILDING PERMITS IN PRESEVO MUNICIPALITY



**WE BUILD TOGETHER**

Local Economic Development Office

Center for issuing licenses is a place where the investor meets first the local self-administration. Center which is located at the entrance to the building of the municipal administration in Presevo, provides fast and efficient information about licensing procedures. Investor may receive a blank application at the center with all the elements for obtaining building permits which were recorded in administrative fees, the accounts and the number of payments and when you can pay immediately at the center. Documents to be submitted with the application for issuance of above licenses are:

## 1. Notification

- 1.1. Announcements about the possibilities and limitations of space planning,
- 1.2. The fee is paid in the amount of 1,5 € on the market .840-742251843-73
- 1.3. Information on documents that are enclosed with the application for a permit.

## 2. Evidence

2.1. Proof of property rights or the right of construction land-use issues Municipal Court in Presevo.

2.2. Proof of organizing their mutual relations with the Fund for Utilities and Construction, Municipal Administration in Presevo, it is a fee for arranging construction land, issues Municipal Administration.

2.3. Evidence of payment of contribution for the construction of shelters or consent of National Defense in accordance with Article 74. Law on Defense, issues the Department of National Defense in Presevo, S. Kovačevića Street, tel. (+381 ) 017 660 107

2.4. Evidence of paid compensation or exemption from fees for converting agricultural land into land for other purposes in accordance with the Law on Agricultural Land, or decision of the competent authority for agriculture, which is within the municipal administration of Presevo

2.5. Published by the municipal administration in Presevo with a fee of up to 50% of market value according to data from the tax administration in Presevo with the administrative fee in the amount of 35 €

## 3. Urban and other technical documentation

3.1. Urban - technical conditions and location permit, which is obtained in our service-department of urban planning with the fee 16,7 €.

3.2. Main projects in three copies, verified by the authorized institution confirming that the projects are done in accordance with the location permit, reports on completed technical control and confirmation of the validity of the project and responsible designers who work with licenses, all of this work-authorized organization authorized project design home by choice of investors.

3.3. Project of executed state and the main project contractor and investor confirmation that the object carried in all the project documentation, project work accredited organizations - authorized the design house of choice of investors.

## 4. Reports

4.1. The report - the opinion of the Planning Committee of Presevo Municipality for specific objects or of special importance, and different arrangements of space and arrangement of space based on urban projects and state commissions for plans.

## 5. Compliance and solutions

5.1. Consent of the authorized bodies of the technical documentation of compliance with water management requirements issues the PUC MORAVICA, Omladinska Street, No. 50.

5.2. Consent of an authorized body or organization that the technical documentation is prepared in accordance with the electro - energetic conditions issues EDV Vranje.

5.3. Consent to the analysis of the impact the facility and works on the environment, in accordance with the Law on Environmental Protection issues the municipal administration.

5.4. Approval of the Ministry of Defense in terms of location and the necessary adjustment that affects the operation of the war and to use the facility for defensive purposes in accordance with the Law on Defense - the competent authority of the Ministry of Defense in Presevo.

5.5. The activities of National Defense in Presevo.

5.6. Consent of an authorized body or organization of technical documentation on compliance with the traffic conditions in accordance with the Law on Roads - issued by the Directorate of Roads Vranje.

5.7. Approval of the Public Company for utility services "Moravica" in Presevo.

5.8. Consent of Public Company PTT traffic "PTT Serbia" in accordance with the Law on Communication Systems issues PTT Serbia in Vranje.

5.9. Consent of the authorized body for the Protection of Cultural Monuments of technical documentation on compliance with the terms of the protection of cultural property, in accordance with Article 101. Law on Cultural Property issues the Office for the Protection of Cultural Monuments in Nis.

5.10. Institute for the Protection of Cultural Monuments in Nis.

5.11. Consent of the authorized body for fire and preventive - technical protection, and technical documentation on compliance with fire conditions, in accordance with the Article 12. Law on fire protection issues the Police Department in Vranje.

5.12. Opinion accredited institution - authority for the protection of the work of the technical documentation, to report on the safety created in accordance with the Law on safety issues labor inspector in Presevo.

## 6. Confirmation

6.1. Administrative fees for the issuance of building, construction for marking lines on the ground, and other planned municipal decisions on taxes.

6.2. Confirmation of the Republic Geodetic Authority that submitted survey data and the RGA record changes made by application in accordance with the Law on state survey and cadastre and registration of rights to real estate.

7. Graphical procedures for the construction of buildings under the existing legislation.

Addresses:

- Municipal authority for urban affairs: M.Tito Street, No. 36
- RGA and service for real estate cadastre: the ground floor of the left-wing building Presevo, M.Tito Street, No. 36, Tel. ( +381) 17 669 862
- The competent authority for matters of National Defense, S.Kovačević Street, Tel. (+381) 17 660 107
- Public Utility "MORAVICA" Omladinska Street, No. 50, Tel. ( +381) 17 668 343
- For application to other public utilities: electric power, PTT is written in the application form which you will receive at the competent authority for urbanism or at the center for issuing permission of Presevo Municipality.

Telephone communication: ( +381) 17 669 137, 660 820, 669 110, 669 786

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